



Foreign Affairs Handbook

3 FAH-1 – Personnel Operations Handbook

Transmittal Letter: POH-48

Date: June 12, 1998

SUBCHAPTERS 3 FAH-1 H-2310 UNASSIGNED AND 3 FAH-1 H-2320 PROMOTION OF MEMBERS OF THE FOREIGN SERVICE

MAJOR CHANGES

1. Subchapter 3 FAH-1 H-2310 is unassigned at the present time.
2. Subchapter 3 FAH-1 H-2320 is a completely rewritten subchapter in the Personnel Operations Handbook that provides procedures to implement the regulations published in 3 FAM 2320.
3. The 3 FAH-1 H-2321 Exhibit H-2321A *Precepts For The 1998 Senior And Intermediate Foreign Service Selection Boards* has been revised, but the text of 3 FAH-1 H-2321 Exhibit H-2321B remains unchanged and still in effect.
4. This subchapter applies to Foreign Service employees of the Department of State.
5. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

FILING INSTRUCTIONS

1. Insert subchapter 3 FAH-1 H-2310 (Unassigned page) in its appropriate location in the 3 FAH-1, *Personnel Operations Handbook* (1 total page).
2. Remove and destroy the text of the old subchapter 3 FAH-1 H-2320, including all exhibits (issued under TL:POH-32, dated 07-09-1997; 39 pages total), and replace it with the attached revised subchapter 3 FAH-1 H-2320 and 3 FAH-1 H-2321 Exhibit 2321A as well as the unchanged 3 FAH-1 H-2321 Exhibit H-2321B after subchapter H-2310 (52 pages total).

The Exhibit H-2321B is included with this subchapter revision only because the header at the top of each page was corrected to reflect the standard exhibit header format. (**NOTE:** The Exhibit H-2321B TL line remains unchanged, since no revisions were made to the substantive information.)

3. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:POH-48, 06-12-1998, and initial.

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(PER/PE)